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| Term Overview | Monday | Tuesday | Wednesday | Thursday | Friday |
| 1 | Introductions & Ice-breakersReview SyllabusDiscussions & Critical Thinking | RD – Review RD StrategiesGR – Passive Voice FOG 6SP – Group Leadership | **WR – Email**LS – L to L Chpt 1Academic v EverydayLS – Intro lecture | SP – Participating in Group DiscussionRD – Main Ideas and Magic LineGR – Passive Voice cont’d FOG 7 | WR – 5-paragraph Essay StructureSP – IntonationRD – VocabularyGSL, AWL, cards, glossary |
| 2 | LS – Structure of a lecture and practice note-takingWR - Sentence Structure | GR – Review and Practice QuizRD – Vocab in ContextWR – Support Paragraphs  | **GR – QUIZ Passives**SP – Pronunciation – PhonemesLS – Note-taking | RD – Outlining as note-takingWR – Outlining as planning | RD – Outlining and SQ3RLS – Notetaking and OutlinesSP - Discussions |
| 3 | WR – Collaborative Paragraph (CP) | WR – Collaborative Paragraph (CP)**(WR - collect parag for evaluation)** | LS – Noting numbersGR – Modals FOG 4SP – Turn Taking & Group Management | RD – Review and Practice QuizWR – Fact v. OpinionRD - Summaries | **RD – QUIZ #1**LS – Noting NumbersSP - Disagreeing |
| 4 | RD – Summaries – incorporating into CPLS - Review and Practice Quiz | **LS – QUIZ #1** GR – Modals FOG 5SP – Group Discussion Practice evaluation | **SP – Group Discussion evaluation**RD – Academic Articles  | RD – Academic Articles | RD – Academic Articles |

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|  | Monday | Tuesday | Wednesday | Thursday | Friday |
| 5 | WR – Plagiarism and ParaphrasingGR – Review and Practice Quiz | **GR – QUIZ Modals**LS – OrganizationWR - Quotations | **Midterm – students should have at least 1 eval in each skill**WR – finish QuotationsWR - References | WR – CitationsRD – Review Aca ArtWR – Practice Paragraphs with support and citation | **RD – QUIZ Ac Articles**WR- Developing Term Paper topics **Eval 1 of TP** – finding an article |
| 6 | LS – OrganizationGR – Adjective ClausesWR – Outlining TP | WR – Finding ProofIn-class time to: Finish 2-level outlines Find quotes/articles Finish 3-level outline | **Eval 2 of TP** – 3-level outlineWR – Intros & ThesisWR or LS or SP – as needed | WR – Body ParagraphsReview, Practice, & in-class work time for term paper | WR – ConclusionsGR – Adjective PhrasesWR – Formatting Term Paper**Eval 2 back to students** |
| 7 | WR – Conferencing and in-class work time for term papers | LS – OrganizationGR – Review and Practice RD – Increasing Speed | **WR/SP – Peer Review**(class may change date) set due date for final draft of TP ~ 2 days after Peer Review | **GR – QUIZ Adj Cl/Phr** LS – Review and Practice QuizRD – Increasing Speed | **LS – QUIZ #2**RD – Evaluating Websites**TPs Due** |
| 8 | **Return TPs**SP – Intro Presentations& Prep timeRD/WR/SP - Ethics | WR – Presentation SlidesRD/WR – Exam Words | LS – Lasting NotesSP – Pronunciation/SuprasegmentalsWR – Procedural Writing | SP – InterviewsOptions – Presentation Practice or Remedial Grammar (Articles / General Statements?) | **SP Presentations**SP – Conversation and Games |
| 9 | WR – Prob/solutionLS – Double Entry NotesSP - Feedback | LS – Cause/effectRD/WR – Cause/effect | WR – Compare /contrastExam Prep – WR & LS | **Final Exams**Writing ExamListening ExamExam Prep for RD & SP | **Final Exams**Speaking ExamReading Exam |

Instructors should travel with copies of:

* Focus on Grammar 5
* Learn to Listen, Listen to Learn 2 – cds or digital recordings are necessary

Instructors should also have memberships in the future to (maintain copyright and permission to copy for the support materials):

* ESL Library
* edHelper
* Great Courses